

Robert J. Burch Elementary School

330 Jenkins Road * Tyrone, Georgia * 30290 * 770-969-2820

Sharon Walters, Principal

February 18, 2011

Dear Parent(s)/Legal Guardian(s):

As a Title I school, we receive Federal Title I funds to assist students in meeting state achievement standards, and we are doing a great job as evidenced by meeting Adequate Yearly Progress each year. One reason is that we are committed to making sure that all of our teachers and paraprofessionals are highly skilled and prepared to give your child a high quality education.

We must meet federal regulations related to teacher qualifications as defined in the Elementary and Secondary Education Act (ESEA). These regulations allow you to learn more about your child's teachers' training and credentials. We are happy to provide this information to you. At any time, you may ask:

- Whether the teacher met state qualifications and certification requirements for the grade level and subject he/she is teaching,
- Whether the teacher received an emergency or conditional certificate through which state qualifications were waived,
- What undergraduate or graduate degrees the teacher holds, including graduate certificates and additional degrees, and major(s) or area(s) of concentration, and
- Whether your child receives help from a paraprofessional, and, if so, the paraprofessional's qualifications.

If you have any questions about your child's assignment to a teacher or paraprofessional, please contact Sharon Walters at Robert J. Burch Elementary School at (770) 969-2820 or email me at walters.sharon@mail.fcboe.org.

Sincerely,

Sharon Walters, Principal